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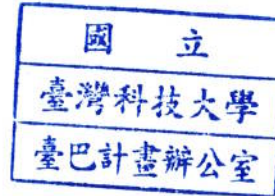
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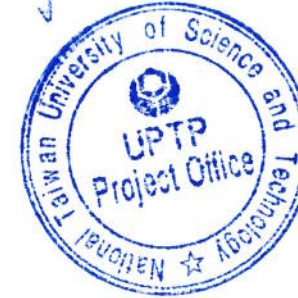
阮聖新

# 臺巴計畫辦公室

## UPTP Project Office



115. 4. 16



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## Staff



### 阮聖彰 SHANQ-JANG RUAN

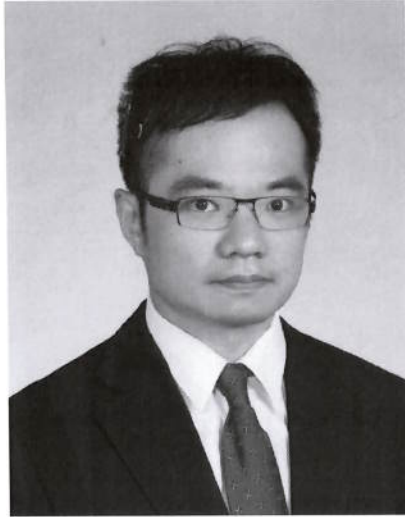
Director and Chief Executive Officer of UPTP Project

Duty : Leadership, management, and oversight of all UPTP affairs

Email : sjruan@mail.ntust.edu.tw

Phone : +886-2-27376411

Substitute staff : 劉孟昆 Meng-Kun Liu



## 劉孟昆 MENG-KUN LIU

Director of Student Affairs

Duty : Planning and implementation of student affairs

Email : mkliu@mail.ntust.edu.tw

Phone : +886-2-2-27303674

Substitute staff : 沈上翔Shen, Shan-Hsiang



## 沈上翔 SHANH-SIANG SHEN

Director of Academic and Research Affair

(stationed in Paraguay)

Duty : Responsible for academic and research

Email : sshen@csie.ntust.edu.tw

Phone : +886-2-2-27376413

Substitute staff : 劉孟昆 MENG-KUN LIU

**沈秉梅 Mei Shen**

**Project Assistant of Project Office at UPTP**

(stationed in Paraguay)

Duty : Responsible for all administrative affairs of UPTP

Email : pm.shen@mail.ntust.edu.tw

Substitute staff : NO

## 陳上琳 Sophie Chen

Project Assistant

Duty :

- UPTP entrance examination administration team affairs
- Administrative affairs for faculty traveling to Paraguay (travel reimbursements, administrative allowances, etc.)
- Leave, UPTP Project Conference Grant, and UPTP Project Scholarship application
- Handling of complaints related to dormitory management
- Planning, budget control, and reimbursement
- Faculty recruitment and personnel appointment
- Assistance with sexual harassment, bullying, and counseling referrals

Email : [milk.cat35@mail.ntust.edu.tw](mailto:milk.cat35@mail.ntust.edu.tw)

Phone : +886-2-2-2730-3628

Substitute staff : 陳芷沂 Sammi Chen

## 陳芷沂 Sammi Chen

### Project Assistant

#### Duty :

- UPTP student courses and internships
- Coordination and support for activities related to UPTP students
- Website updates and social media management
- Dormitory management and reimbursement
- UPTP student living allowance
- Student dormitory bidding and expense reimbursement
- Assistance with emergency medical treatment and insurance claims

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Phone : +886-2-2-2730-3686

Substitute staff: 陳上琳 Sophie Chen

## 朱巧筠 Diana Chu

Part-time Assistant

Duty :

- UPTP student courses and internships
- Teacher Degree Verification and Visa Processing

Email : zhu51609@gmail.com

Phone : +886-2-2-2730-3674

Substitute staff : 陳上琳 Sophie Chen, 陳芷沂 Sammi Chen

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